

Bullitt County Public Schools

Personal Device Usage Guidelines



MISSION STATEMENT: Bullitt County Public Schools will provide students the technological skills to compete in a global society. For students to gain technological competencies and to be contributing citizens in an ever-changing society, they must receive an education that incorporates technology literacy at all levels.



The Benefits of BYOD?

- Technology can help change the way instruction takes place.
- Students have access to their technology, no matter where they are.
- Reduced learning curve since students are familiar with their own technology.
- Provides guidance and mentorship for responsible use of technology.



Technology and technology empowered students are here to stay. Bullitt County Public Schools wants to capitalize on young people's affinity for technology and engage those students in learning in a more relevant way within a world that is becoming increasingly technology driven. *The focus in allowing the use of personal devices by students is an effort to help them work independently both in and out of school.* Research indicates that students who have access to technology on a regular basis show a significant improvement in their learning skills over students who do not have regular access. With this in mind, every effort will be made to provide access to quality resources that will hopefully reshape how students learn.

By allowing you to use your personal computing device at school, there becomes a need to establish rules, policies, and regulations that will govern the use of the equipment. Establishing this new environment for such learning takes careful planning and consideration. We hope the useful information below provides you with advice and best practices for using personal devices in the classroom. This information is not meant to be "all inclusive" and will remain a work in progress as the use of personal devices evolves. While the success of any program of this magnitude depends on individual goals, school-wide goals, environments, planning, organization, and personnel – certain strategies can be universal. The keys to our goal and objective setting process will focus around the enhancement of student learning.

Personal Electronic Devices / BYOD examples: laptop computers, netbook computers, tablets (iPad, Kindle), eReaders (Nook, Kindle, iPad), MP3 players (iPod), cell phones if permitted.

NOTE: *Principals and Teachers may set additional requirements for personal device use in their classroom.*

Use of Personal Devices at School

The student is only allowed to use their personal device with the permission of the Principal and/or the teacher. When students are *not* utilizing personal devices for educational purposes, they should be stored in a secured place (i.e. lockers with the lock securely fastened, teacher designated area). ***Students should take their personal devices home every day after school, regardless of whether or not they are needed.*** HS/MS: Personal devices should never be stored in a vehicle at school or at home.

Loss, Theft, or Damage while on School Property

Students assume all risk of theft or damage while on school property. Students should exercise responsible behavior in the use and protection (protective cases) of any personal devices while on school property. Bullitt County Public Schools will not be responsible for personal property, including computers and mobile devices.

Personal Devices Left in Unsupervised Areas

Under no circumstances should personal devices be left in unsupervised areas. Any personal device left in an unsupervised area is in danger of being stolen.

Acceptable Use Policy

Use of personal devices while on school or district property is subject to the provisions in the District Acceptable Use Policy (can be found at <http://ww2.bullittschools.org/technology/>) and the Telecommunications Device Policy (reference policy number 09.4261).

Internet Filtering

Use of devices or software to bypass district internet filtering is a violation of the District **Acceptable Use Policy** and disciplinary action shall be taken.

Wireless Network SSID

Students may only connect to **BCPSMobile** or other approved wireless network while on school or district property.

Email

By state law, only BCPS email shall be accessible using the BCPS network facilities.

Laptops - Virus and Malware

Software to remove viruses or malware shall be installed on personal devices before connecting to any BCPS network. Free anti-virus software can be found at AVG.COM, or may be purchased from other reputable vendors such as Microsoft, Norton's, McAfee and others.

Sound

Sound must be muted at all times in the classroom unless permission is obtained from the teacher for instructional purposes. Personal headphones or ear buds must be used for activities that have sound associated with them, which shall be provided by the student.

Screen Saver/Desktop Wallpaper or Background

Inappropriate media may not be displayed on screen savers, desktop wallpaper or backgrounds while in use at school. Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, and gang related symbols, pictures or applications will result in disciplinary actions.

Technical Assistance

Bullitt County Public Schools Technology Department cannot repair or troubleshoot problems with personal devices. We will provide wireless connectivity with instructions on how to connect and access eLockers, Bullitt Cloud, or other storage devices for personal storage.

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Personal Device Usage Guidelines Permission Signature



I, _____ (*print name*), the **parent/guardian** of

_____ *School* do hereby *grant permission for my child/student*
to bring their personal electronic device (device type: _____)
to school to be used for educational purposes only. The above mentioned school and/or
district are not financially responsible for any downloaded applications purchased by
students, data plan overages, or charges associated with texting/multimedia packages
through your service provider. Teachers are not permitted to require students to download
applications that are not free to the user.

I fully agree and understand that the choice to do so is both mine as a parent/guardian,
and that of my student. *Therefore, I agree that the above mentioned school and/or*
district will not be held responsible for any loss, theft, or damage that may occur to the
personal device. I also agree to hold my child accountable to the proper use of any
personal electronic device and to be supportive of the school should my child violate the
personal electronic device or technology acceptable use policies.

Parent/Guardian Signature: _____ *Date:* _____

Student Name: _____ *Teacher Name (if applicable):* _____

If you have any questions or concerns, please contact the School Principal.